

**Office of Administration**  
**Karen Boeger, CPPB - Director**  
**Division of Purchasing & Materials Management**

Carla Duppong, Administrative Assistant  
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## **Commodities Section**

**Cindy Stafford, CPPB – Assistant Director – Procurement**

Phone: 573-751-3273  
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**Liz Palazzolo, CPPO, C.P.M. – Commodities Section Manager – Buyer #47**

Phone: 573-751-4885  
E-Mail: [Liz.Palazzolo@oa.mo.gov](mailto:Liz.Palazzolo@oa.mo.gov)

- > Carpet
- > Safety and Emergency Supplies
- > State Fair Rentals (tents, audio, stage, etc.)

**Courtney Rackers – Senior Office Support Assistant – Section Support**

Phone: 573-526-3862  
E-Mail: [Courtney.Rackers@oa.mo.gov](mailto:Courtney.Rackers@oa.mo.gov)

**Laurie Borchelt – Buyer #50**

Phone: 573-751-1702  
E-Mail: [Laurie.Borchelt@oa.mo.gov](mailto:Laurie.Borchelt@oa.mo.gov)

- > Fuel Card
- > Fuels and Energy Management including Natural Gas Transportation Service
- > Laundry equipment including ozone systems
- > Office Supplies and Furniture including filing and panel systems
- > Playground/park equipment and supplies
- > Print and Library Materials, (Scriptographic, Educational Brochures, etc.)

**Nicolle Skaggs – Buyer #28**

Phone: 573-751-5341  
E-Mail: [Nicolle.Skaggs@oa.mo.gov](mailto:Nicolle.Skaggs@oa.mo.gov)

- > Building, Maintenance, Repair and Operating Supplies
- > Building supplies including lumber
- > Electrical/Lighting Supplies
- > HVAC Supplies and Maintenance
- > Janitorial Supplies
- > Mail Equipment
- > Paper, Office and Bath including Packaging and Envelopes

- > Printing Equipment, heavy office equipment, presses, etc.
- > Plumbing Supplies
- > Specialty Production Systems, MVE (TP, HVAC filter, plastic bag, etc.) including supplies
- > Security Systems

### **Kristina Cramer – Buyer #29**

Phone: 573-751-1695  
 E-Mail: [Kristina.Cramer@oa.mo.gov](mailto:Kristina.Cramer@oa.mo.gov)

- > Advertising Specialties
- > Animal and Fish Feeds and related equipment/supplies
- > Chemicals
- > Fabrics including Uniforms and Clothing
- > Fish (live), live animal management supplies and materials
- > Herbicides
- > Portable Buildings including precast concrete buildings
- > Rock Aggregate
- > Seeds

### **Teri Schulte – Buyer #15**

Phone: 573-522-3296  
 E-Mail: [Teri.Schulte@oa.mo.gov](mailto:Teri.Schulte@oa.mo.gov)

- > Airplanes and Airplane Related
- > Grounds Maintenance Equipment: Mowers, Tractors, Backhoes, Etc.
- > Vehicles (includes fleet vehicles as well as non-fleet cars, vans, trucks, busses, ATV's, UTV's, all except Patrol Cars)
- > Vehicle Rentals
- > Vehicle Repair including windshield repair
- > Vehicle-Related Supplies including Motor Oils

### **Jacqueline Satterlee - Buyer #27**

Phone: 573-751-4925  
 E-Mail: [Jacqueline.Satterlee@oa.mo.gov](mailto:Jacqueline.Satterlee@oa.mo.gov)

- > Food, including monthly meats, quarterly groceries, and annual dairy and bakery
- > Food handling supplies and equipment including dishwashers
- > Prime Vendor Groceries and Produce

### **Tammy Michel – Buyer #83**

Phone: 573-751-3114  
 E-Mail: [Tammy.Michel@oa.mo.gov](mailto:Tammy.Michel@oa.mo.gov)

- > Ammunition
- > Boats and Boat Related
- > Dental Supplies and Equipment
- > Health/Medical/Health Care Products and Supplies
- > Lab Supplies, Reagents and Lab Equipment (public health, agricultural and forensic)
- > Law Enforcement Supplies & Equipment including Patrol Cars
- > Metals, including license plate sheeting, inspection sticker and other type materials for MVE
- > Prime Vendor Pharmaceutical